



# APPLICATION FOR ADMISSION

Distance/Flexible Learning  
Programmes

Please read the instructions on the back page  
and complete all the sections

University Inquiry ID (for office use only)

## 1. PERSONAL INFORMATION

Last Name	First Name	Father's Name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Home Address			
<input type="text"/>			
Postal Code	City/Town	Country	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Telephone Number (Home)	Telephone Number (Mobile)		
<input type="text"/>	<input type="text"/>		
E-mail			
<input type="text"/>			
Male <input type="checkbox"/>	Date of Birth	Nationality	National ID Number
Female <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Place of Birth	<input type="text"/>		

## 2. SEMESTER FOR WHICH YOU ARE APPLYING

<input type="checkbox"/> Fall (Oct.– Jan.)	<input type="checkbox"/> Spring (Feb.– May)	<input type="checkbox"/> Summer (Jun.– Sep.)	Year
			<input type="text"/>

## 3. PROGRAMME FOR WHICH YOU ARE APPLYING

First Choice	Second Choice	
<input type="text"/>	<input type="text"/>	
<input type="checkbox"/> Bachelor	<input type="checkbox"/> Master	<input type="checkbox"/> Doctorate
Concentration	<input type="text"/>	



## 8. Other Information

Please indicate the reasons for choosing to apply at the University of Nicosia.

### Received Information by:

- School Counselor
- University of Nicosia Alumni
- University of Nicosia Staff
- Advertisement
- Website
- Education Fair
- Friends
- Other

(please specify)

### Other Reasons:

- Reputation of the University of Nicosia
- Available Programmes at the University of Nicosia
- Reasonable Tuition Fees at the University of Nicosia
- Other

(please specify)

## 9. References

(only if applying for Master's and Doctorate Degrees)

First Referee

Title	Last Name	First Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Occupation	Relationship to the Applicant	
<input type="text"/>	<input type="text"/>	
Address		
<input type="text"/>		
E-mail	Telephone Number	
<input type="text"/>	<input type="text"/>	

Second Referee

Title	Last Name	First Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Occupation	Relationship to the Applicant	
<input type="text"/>	<input type="text"/>	
Address		
<input type="text"/>		
E-mail	Telephone Number	
<input type="text"/>	<input type="text"/>	

## Student Declaration

I certify that the information given on this application is complete and accurate to the best of my knowledge.

I hereby apply for admission and if accepted and enrolled, I agree to comply with the regulations of the University of Nicosia.

I also declare that once accepted as a student of the University of Nicosia, I consent to the processing by the University of my personal data, in accordance with the provisions of the Processing of Personal Data (Protection of Individuals) Law 2001.

I acknowledge that all my personal data shall be maintained and treated with confidentiality by the authorized University staff. Information relating to me shall not be disclosed to third persons except to the sponsor mentioned above.

Student Name

Student Signature

Date

## ADMISSION GUIDELINES

The application will become part of your permanent record at the University of Nicosia. It should be completed and returned with all necessary documents to:

**Distance Learning Unit**  
**UNIVERSITY OF NICOSIA**  
**P. O. BOX 24005**  
**1700 Nicosia Cyprus**

Please submit the following:

### 1. Application Form

A completed Application Form.

You can find the Application Form at: [www.unic.ac/DL](http://www.unic.ac/DL)

### 2. Application Fee

The application fee is €55 and is deposited upon receipt of the acceptance letter. The application fee is non-refundable.

### 3. Curriculum Vitae

(only if applying for Master's and Doctorate Degrees).

### 4. Academic Records

Original or certified/attested copies (plus official or certified/attested English translations, where necessary) of:

- Secondary (High) school Leaving Certificate (10+2) and Grade Report/Mark Sheet, or equivalent qualification.
- Bachelor's Degree and Transcript (if applying for a Master's Degree)
- Bachelor's and Master's Degree and Transcript (if applying for a Doctorate Degree).

### 5. Personal Statement

(only if applying for a Master's Degree).

### 6. Research Proposal

(only if applying for a Doctorate Degree).

A 1000 words initial research proposal for a contemplated research study. The proposal is expected (i) to outline the proposal research theme, (ii) to briefly discuss the study's aims and objectives, (iii) to briefly outline the existing bibliography regarding the topic in question and (iv) to describe the study's proposed methodology (methods of data collection and analysis).

### 7. Other Qualifications

Any other official or certified certificates or examination results.

### 8. Evidence of English Language Proficiency

(only if applying for programmes delivered in English).

Students with the following English qualifications will register directly for their academic programme of study.

	<b>Bachelor</b>	<b>Master</b>
TOEFL	513 and above	550 and above
Computer based TOEFL	183 and above	213 and above
iBT TOEFL	65 and above	79 and above
IELTS	5.5 and above	6.5 and above
Cambridge First Certificate	B and above	B and above
Cambridge Proficiency	C and above	C and above
GCSE English	C and above	C and above

## MBA ADMISSION POLICY

Standardized Test Scores - The Graduate Management Admission Test (GMAT) is required of all students with a minimum score of 400. Students with a CPA of 2.5 or higher on the 4 - point system or 2.2 for UK standards or equivalent, or three years of professional experience will be exempted from the GMAT. A candidate without the GMAT may be provisionally admitted and be allowed to take the Foundation courses but such students will be accepted as MBA students only upon submission of the GMAT score as stated above.

### Admission Policy Statement

The University adheres to a policy of non-discrimination in admitting students with out reference to race, colour, religion, gender, age, handicap or national origin. The University students come mainly from Cyprus but also from many parts of the world, blending a diverse range of academic backgrounds, experiences, special interests, talents and cultural heritage.

**For additional information or clarification please contact the Distance Learning Unit:**

**Telephone +357 22841744, +357 22841716**

**E-mail: [DL.admissions@unic.ac.cy](mailto:DL.admissions@unic.ac.cy)**

**Website: [www.unic.ac.cy/DL](http://www.unic.ac.cy/DL)**